CONCORD STATION COMMUNITY DEVELOPMENT DISTRICT

<u>District Office – Wesley Chapel, Florida (813) 994-1001</u> <u>Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614</u> <u>www.concordstationcdd.com</u>

December 1, 2021

Board of Supervisors Concord Station Community Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Concord Station Community Development District will be held on Thursday, December 9, 2021 at 6:30 p.m., at the Concord Station Clubhouse, 18636 Mentmore Blvd., Land O'Lakes FL 34638. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL
- 2. AUDIENCE COMMENTS

3. STAFF REPORTS

- A. Deputy Update
- B. District Engineer
- C. District Counsel

	D.	Field Operations Manager
		i. Aquatics Report Tab 1
		ii. Field Inspection ReportTab 2
		iii. Greenview Weekly Reports
		iv. Consideration of Landscape Proposals
	E.	Clubhouse Manager
		i. Review Monthly Clubhouse Report
	F.	District Manager
4.	BUSIN	IESS ADMINISTRATION
	Α.	Consideration of the Minutes of the Board of Supervisors'
		Meeting held on November 11, 2021Tab 7
	В.	Consideration of Operation and Maintenance Expenditures
		for October 2021 Tab 8
5.	BUSIN	IESS ITEMS
	Α.	Consideration of Fish Stocking for Ponds W18 & W8 Proposals. Tab 9
	В.	Consideration of Final Plans for Solar Structure Pond W33 Tab 10
	C.	Consideration of Janitorial Services Proposals

D. Discussion of Fitness Center

6. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS

7. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace District Manager

Tab 7

MINU	ITES OF MEETING
matter considered at the meeting is a	iny decision made by the Board with respect to any advised that the person may need to ensure that a made, including the testimony and evidence upor
CONCORD STATION CO	MMUNITY DEVELOPMENT DISTRICT
Development District was held on Thur	rd of Supervisors of the Concord Station Community rsday, November 11, 2021 at 10:05 a.m. at Concord entmore Boulevard, Land O' Lakes, Florida 34638.
Present and constituting a quoru	ım:
Steven Christie Fred Berdeguez Karen Hillis	Board Supervisor, Chairman Board Supervisor, Vice Chairman Board Supervisor, Assistant Secretary (via conference call)
Donna Matthias-Gorman	Board Supervisor, Assistant Secretary
Also present were:	
Debby Wallace John Vericker Stephen Brletic Michael Speidel Deputy Phillips	District Manager, Rizzetta & Co., Inc. District Counsel, Straley Robin Vericker District Engineer, JMT Engineering Clubhouse Mgr., Rizzetta Amenity Services Representative, Pasco County Sheriff's Office
Audience	None
FIRST ORDER OF BUSINESS	Call to Order
Ms. Wallace called the meeting quorum for the meeting.	g to order and performed the roll call confirming a
SECOND ORDER OF BUSINESS	Audience Comments
No audience members present	

THIRD ORDER	R OF BUSINESS	Staff Reports				
A. Deputy Update Deputy Phillips provided his report to the Board.						
FOURTH ORDI	ER OF BUSINESS	Consideration of the Minutes of the Board of Supervisors' Meeting held of October 14, 2021				
	ard approved the Minutes 21 with minor changes.	from the Board of Supervisors' Meeting held on				
the Board of S	Supervisors approved the	n, seconded by Mr. Berdeguez, with all in favor, Minutes of the Board of Supervisors' Meeting held the Concord Station Community Development				
FIFTH ORDER	OF BUSINESS	Consideration of Operation an Maintenance Expenditures fo				
		September 2021				
Supervisors ra	atified the Operation and	September 2021				
Supervisors ra (\$162,795.38)	atified the Operation and	September 2021 ded by Mr. Christie, with all in favor, the Board of Maintenance Expenditures for September 2021 Community Development District.				
Supervisors ra (\$162,795.38) SIXTH ORDER	atified the Operation and , for the Concord Station	September 2021 ded by Mr. Christie, with all in favor, the Board of Maintenance Expenditures for September 2021 Community Development District. Discussion Regarding Fitness Center				
Supervisors ra (\$162,795.38) SIXTH ORDER This was	atified the Operation and , for the Concord Station	September 2021 ded by Mr. Christie, with all in favor, the Board of Maintenance Expenditures for September 2021 Community Development District. Discussion Regarding Fitness Center				
Supervisors ra (\$162,795.38) SIXTH ORDER This was SEVENTH ORI	atified the Operation and , for the Concord Station COF BUSINESS s tabled to the December	September 2021 ded by Mr. Christie, with all in favor, the Board of Maintenance Expenditures for September 2021 Community Development District. Discussion Regarding Fitness Center 9, 2021 CDD meeting. Discussion of Janitorial Services Proposals				
Supervisors ra (\$162,795.38) SIXTH ORDER This was SEVENTH ORI	atified the Operation and , for the Concord Station COF BUSINESS is tabled to the December DER OF BUSINESS	September 2021 ded by Mr. Christie, with all in favor, the Board of Maintenance Expenditures for September 2021 Community Development District. Discussion Regarding Fitness Center 9, 2021 CDD meeting. Discussion of Janitorial Service Proposals				

	RDER OF BUSINESS	Consideration of Contractual Assignment of RASI Contract
the Boar	.	conded by Mr. Berdeguez, with all in favor, Contractual Assignment of RASI Amenity ity Development District.
	RDER OF BUSINESS	Presentation of EGIS Site Visit Report
	Speidel distributed his response t adations from EGIS.	to the Board. Mr. Speidel will implement the
ELEVENT	H ORDER OF BUSINESS	Staff Reports (Continued)
Α.	District Engineer	
2 si Stru prov	ize soccer goals (6x12 and 5x10). ucture at Pond W33 will be compl	Amenities. Mr. Brletic will provide pricing on Mr. Brletic stated the final plans for the Solar eted soon for the Board's approval and also uirements of the Stormwater Bill and the new
В.	District Counsel	
No	report.	
C.	Field Operations Manager	
i. /	Aquatics Report	
Ms.	. Wallace presented the aquatic re	port to the Board.
ii. I	Field Inspection Report	
Ms.	. Wallace presented the field inspe	ction report to the Board.
iii.	Greenview weekly reports	
The	e Board reviewed the weekly repor	ts from Greenview.

	D.	Clubhouse Manager	
		noidel presented the menthly (lukhayaa Danart ta tha Daard
I	IVII. S	peidel presented the monthly C	iuphouse Report to the Board.
	E.	District Manager	
-		District manager	
I	Ms. V	/allace reminded the Board tha	t the next meeting is scheduled for December
ç	9, 202	21 at 6:30 p.m.	-
WELF	тн с	ORDER OF BUSINESS	Audience Comments
,		idience members present.	
1	no at	idience members present.	
THIRT	EENT	H ORDER OF BUSINESS	Supervisor Requests
ſ	Mr. C	hristie asked staff to check the e	electric at Waterford monument and the holiday
ighting	at W	aterford entrance.	
		•	ree (3) foldable picnic tables and three (3)
portable	e lias	h cans for Food Truck days.	
<u> </u>	Matia	n hy Ma Matthias Carman as	conded by Mr. Christia, with all in favor, the
			conded by Mr. Christie, with all in favor, the foldable picnic tables and three (3) portable
		• • • • • • • •	not-to-exceed amount of \$1,200.00, for the
		ation Community Development	
		<u> </u>	
-	The F	loard directed staff to move for	ward with the purchase of an electric pressure
vasher			
FOURT	ΓΕΕΝ	TH ORDER OF BUSINESS	Adjournment
On a	Moti	on by Ms. Matthias-Gorman.	seconded by Mr. Berdeguez, the Board of
		,	05 p.m., for the Concord Station Community
		nt District.	
Secreta	ary/As	sistant Secretary	Chairman/Vice Chairman

Tab 8

<u>District Office · Wesley Chapel, Florida · (813)-994-1001</u> <u>Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614</u> <u>www.concordstationcdd.com</u>

Operations and Maintenance Expenditures October 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2021 through October 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$99,939.07**

Approval of Expenditures:

Chairperson

Vice Chairperson

Assistant Secretary

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ice Amount
Clean Sweep Supply Co., Inc.	004113	1777	Janitorial Supplies 09/21	\$	625.40
Clean Sweep Supply Co., Inc.	004113	1794	Janitorial Supplies 10/21	\$	47.95
Concord Station CDD	CD130	CD130	Debit Card Replenishment	\$	1,387.17
Concord Station CDD	CD131	CD131	Debit Card Replenishment	\$	613.46
Concord Station CDD	CD132	CD132	Debit Card Replenishment	\$	492.84
DCSI, Inc.	004126	29083	Monthly Monitoring 10/21	\$	49.99
Donna Matthias-Gorman	004129	DM101421	Board Of Supervisors Meeting 10/14/21	\$	200.00
Duke Energy	004138	55585 50570 09/21	0000 Trinity Cottage Drive Light 09/21	\$	954.91
Duke Energy	004131	62120 25142 09/21	10920 State Road 54 Lite 09/21	\$	4,793.30
Duke Energy	004119	Summary Bill 09/21	Summary Bill 09/21	\$	4,075.34
Fitness Logic	004134	103085	Fitness Equipment Repairs 09/21	\$	123.99

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	bice Amount
Fitness Logic	004104	103490	QRTLY Maintenance & Cleaning Labor 09/21	\$	165.00
Fitness Logic	004114	103535	Fitness Equipment 10/21	\$	606.14
Fred Berdeguez	004124	FB101421	Board Of Supervisors Meeting 10/14/21	\$	200.00
Frontier Communications of Florida	004105	813-909-4569-121718-5 10/21	Account #813-909-4569-121718- 5 10/21	\$	600.95
Greenview Landscaping, Inc.	004135	10CCLUBH21	Monthly Landscape Maintenance 10/21	\$	1,100.00
Greenview Landscaping, Inc.	004135	10CCSFIRR21	Irrigation Repairs 10/21	\$	500.00
Greenview Landscaping, Inc.	004135	10CCSMO21	Monthly Landscape Maintenance 10/21	\$	19,000.00
Greenview Landscaping, Inc.	004106	9CCSIRR21	Irrigation Repairs 09/21	\$	460.00
Innersync Studio, Ltd	004115	19766	Annual Website Fees & Maintenance FY21/22	\$	1,537.50
Jerica Ramirez	004132	JR101421	Board Of Supervisors Meeting 10/14/21	\$	200.00
Johnson, Mirmiran & Thompson, Inc.	004136	25-182330	Engineer Services 09/21	\$	7,967.18

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
Karen Hillis	004127	KH101421	Board Of Supervisors Meeting 10/14/21	\$	200.00
Karins Engineering Group, Inc.	004128	212471	Engineering Services 09/21	\$	968.34
Let's Plan A Party	004116	Let's Plan 101721	Event Entertainment for Halloween	\$	2,100.00
LLS Tax Solutions Inc.	004107	2439	Arbitrage Series 2016 A1/A2 PE 08/28/19	\$	500.00
Metcalf Enterprises, LLC	004117	21-049	Electrical Services 09/21	\$	8,200.00
Michael Speidel	004123	101721 Speidel	Reimbursement for Purchases for Halloween Event 10/21	\$	311.34
Pasco County	004130	15579623	18636 Mentmore Blvd 09/21	\$	508.94
Pasco County	004130	15579624	19322 Umberland Place 09/21	\$	9.99
Pasco County BUCC	004137	102121 Pasco BUCC	Engineering Fees - Buckinghamshire Row-2021-	\$	300.00
Piper Fire Protection, Inc.	004070	93554	00633 Sprinkler Repairs Per Quote #35572 09/21	\$	205.00
Rizzetta & Company, Inc.	004109	INV0000061853	District Management Fees 10/21	\$	6,126.34

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ce Amount
Rizzetta Amenity Services	004139	INV0000000009199	Amenity Management Services 10/15/21	\$	6,856.90
Rizzetta Technology Services, LLC	004110	INV0000007990	Email Accounts, Admin & Maintenance 10/21	\$	175.00
Simply NUC, Inc.	004140	102121 Simply	Simply NUC Game Projection System 10/21	\$	1,519.60
Sitex Aquatics LLC	4094	5354A	Deposit For Fountain Pump 09/21	\$	3,803.00
Solitude Lake Management LLC	004141	PI-A00686109	Lake & Pond Maintenance 10/21	\$	6,247.00
Solitude Lake Management LLC	004141	PI-A00686110	Monthly Lake & Wetland Service 10/21	\$	513.00
Solitude Lake Management LLC	004141	PI-A00686111	Monthly Lake & Wetland Service	\$	2,595.00
Solitude Lake Management LLC	004111	SMOR-511757	Pond W8 Aerator Installation - 50% Deposit 09/21	\$	2,774.00
Steven A. Christie	004125	SC101421	Board Of Supervisors Meeting 10/14/21	\$	200.00
Suncoast Pool Service	004142	7635	Monthly Pool Service 10/21	\$	2,000.00
Suncoast Rust Control, Inc.	004120	3840	Rust Control 09/21	\$	1,035.00

Paid Operation & Maintenance Expenditures

October 1, 2021 Through October 31, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
Swine Solutions LLC	004112	955001096	Monthly Trapping Service 09/21	\$	1,650.00
US Bank	004121	6272367	Trustee Fees Account #266820000 09/01/21 - 08/31/22	\$	5,387.50
Waste Management Inc. of Florida	004133	0686700-1568-1	Waste Disposal Services 10/21	\$	52.00

Report Total

\$ 99,939.07

Tab 10

EVALUATION REPORT OF UNION CORRUGATING COMPANY '26 GA. MASTERRIB PANEL'

FLORIDA BUILDING CODE 7TH EDITION (2020) FLORIDA PRODUCT APPROVAL FL 7271.7-R5 ROOFING METAL ROOFING

Prepared For: Union Corrugating Company 701 S. King St. Fayetteville, NC 28301 Telephone: (910) 483-0479 Fax: (910) 483-1091

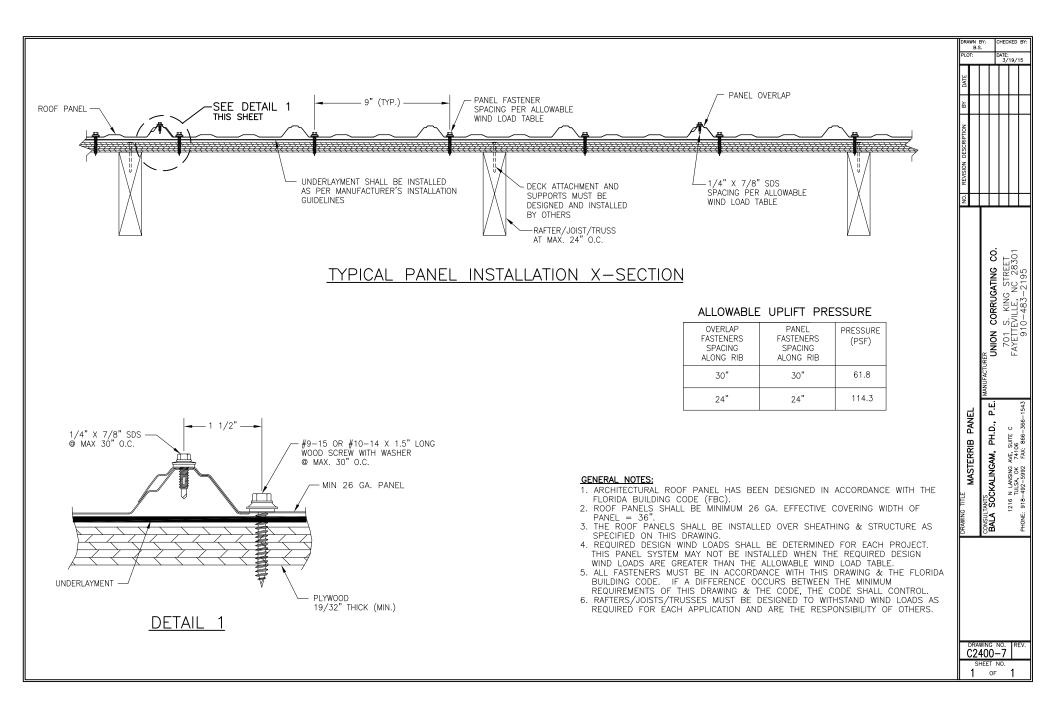
Prepared By: Bala Sockalingam, Ph.D., P.E. Florida Professional Engineer #62240 1216 N Lansing Ave., Suite C Tulsa, OK 74106 Telephone: (918) 492-5992 FAX: (866) 366-1543

This report consists of Evaluation Report (2 Pages including cover) Installation Details (1 Page)



Report No. C2400-7 Date: 10.9.2020

Manufacturer:	Union Corrugating Company
Product Name:	MasterRib Panel
Panel Description:	36" wide coverage with 3/4" high ribs at 9" o.c.
Materials:	Minimum 26 ga., 80 ksi steel. Galvanized coated steel (ASTM A653) or Galvalume coated steel (ASTM A792) or painted steel (ASTM A755). Corrosion resistant as per FBC 2020 Section 1507.4.3.
Deck Description:	Min. 19/32" thick APA rated plywood or min. $\frac{3}{4}$ " thick wood plank (min SG of 0.42) for new and existing constructions. Designed by others and installed as per FBC 2020.
Underlayment:	Minimum underlayment as per FBC 2020 Section 1507.4.5.1
Slope:	1/2:12 or greater in accordance with FBC 2020 Section 1507.4.2
Design Uplift Pressure: (Factor of Safety = 2)	61.8 psf at fastener spacing of 30" o.c. 114.3 psf at fastener spacing of 24" o.c.
Panel Attachment:	#9-15 or #10-14 x 1.5" long wood screw with washer. Fasteners are corrosion resistant as per FBC 2020 Section 1507.4.4.
At panel ends At interior	5.5"-3.5"-5.5" o.c. across panel width 9" o.c. across panel width
Sidelap Attachment:	1/4"-14 x 7/8" long SDS with washer at max 30" o.c. Fasteners are corrosion resistant as per FBC 2020 Section 1507.4.4.
Test Standards:	Roof assembly tested in accordance with TAS 125-03 'Standard Requirements for Metal Roofing Systems'.
Code Compliance:	The product described herein has demonstrated compliance with FBC 2020 Section 1507.4.
Product Limitations:	Design wind loads shall be determined for each project in accordance with FBC 2020 Section 1609 or ASCE 7-16 using allowable stress design. The maximum fastener spacing listed herein shall not be exceeded. This evaluation report is not applicable in High Velocity Hurricane Zone. Refer to current NOA for use of this product in High Velocity Hurricane Zone. Fire classification is not within scope of this Evaluation Report. Refer to FBC 2020 Section 1505 and current approved roofing materials directory or ASTM E108/UL790 report from an accredited laboratory for fire ratings of this product.
Supporting Documents:	TAS 125-03 Test Reports Hurricane Test Laboratory Report No. 0293-0611-05, Reporting Date 8/31/05



NOTES: A. GENERAL 1. THIS IS A RENOVATION PROJECT AND THE MAJORITY OF THE STRUCTURAL SYSTEMS ARE NOT AFFECTED BY THE SCOPE OF WORK WHERE ITEMS ARE AFFECTED, THEY WILL BE REPLACED WITH ITEMS THAT ARE IN CONFORMANCE WITH CODES REFERENCED BELOW. B. CODES 1. FLORIDA BUILDING CODE 7^{TH} EDITION (2020) C. DESIGN CRITERIA: 1. WIND SPEED ULTIMATE WIND SPEED 140.0 MPH 108.4 MPH "II" NOMINAL DESIGN WIND SPEED . RISK CATEGORY . "В" EXPOSURE CATEGORY DESIGN PRESSURES . +26.0/-18.8 PSF 2. SLAB ON GRADE LIVE LOAD 100 PSF 3. SOIL ALLOWABLE BEARING PRESSURE .. 2000 PSF 4. ROOF LIVE LOAD .. 20 PSF D. SCOPE OF WORK SCOPE OF WORK INCLUDES CONSTRUCTION OF A NEW WOODEN PERGOLA. THE PERGOLA WILL ALSO ACT TO SUPPORT EXISTING SOLAR PANELS. ALL WORK RELATED TO THE SOLAR PANELS THEMSELVES AND ANY OTHER MEP ASPECTS BY OTHERS E. DRAWINGS AND SPECIFICATIONS

- 1. DO NOT SCALE THESE DRAWINGS FOR DIMENSIONS NOT GIVEN 2. ADVISE OF DIMENSIONAL DISCREPANCIES
- VERIFY ALL EXISTING FIELD CONDITIONS AND DIMENSIONS PRIOR TO COMMENCING
- 4. DIMENSION SHOWN ON DRAWINGS ARE A COMBINATION OF THOSE MEASURED IN FIELD AND AVAILABLE DRAWINGS. SOME DIMENSIONS MAY BE DIFFERENT THAN THOSE SHOWN ON THE PLANS. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL DIMENSIONS.
- F. CONSTRUCTION SAFETY
- 1. THESE DRAWINGS DO NOT INCLUDE PROVISIONS TO SATISFY SAFETY REQUIREMENTS. CONTRACTOR IS SOLELY RESPONSIBLE FOR ENSURING SAFETY DURING CONSTRUCTION, AND FOR CONFORMANCE TO ALL APPLICABLE OSHA STANDARDS. JOBSITE VISITS BY ENGINEER SHALL NOT CONSTITUTE APPROVAL, AWARENESS OR LIABILITY FOR ANY HAZARDOUS CONDITIONS.

G. DESIGN

ALL MODIFICATIONS WILL BE MADE IN ACCORDANCE WITH THE BUILDING CODES AND SPECIFICATIONS ABOVE. KARINS ENGINEERING ASSUMES NO RESPONSIBILITY FOR THE ORIGINAL ENGINEERS DESIGN OF BUILDING ELEMENTS INCLUDING BUT NOT LIMITED TO WALLS, FLOOR, ROOF, ETC.

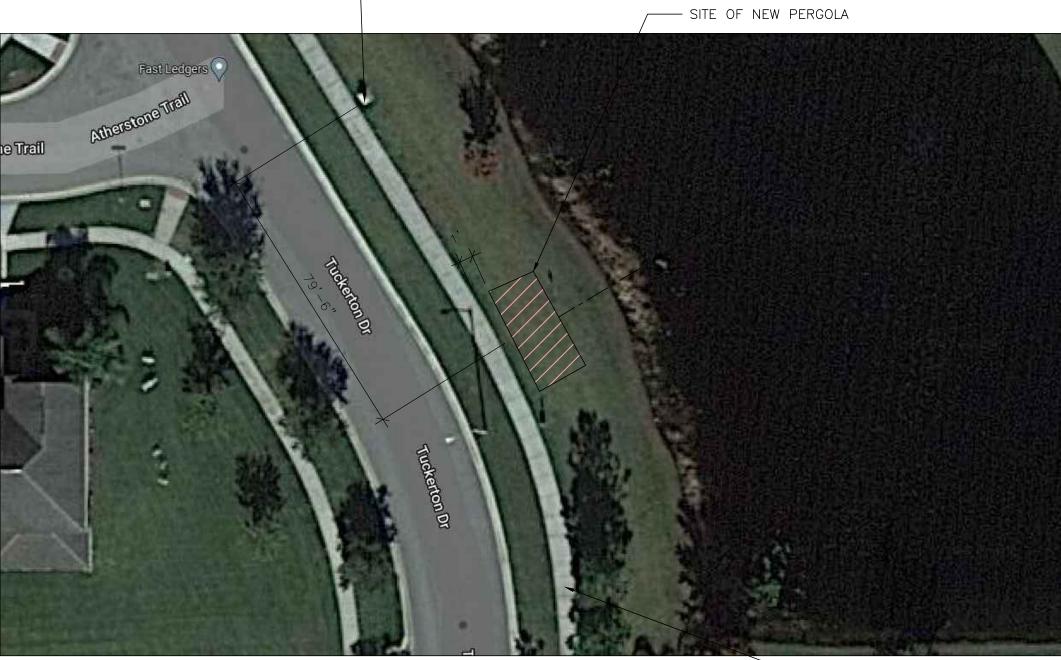
H. CONSTRUCTION MATERIALS

- 1. REINFORCING STEEL . . ASTM A-615, GRADE 60
- 4,000 PSI MINIMUM W/ W/C < 0.48 2. CONCRETE .. 3. LUMBER . NO.2 SYP PRESSURE TREATED
- SIMPSON BRAND ZMAX FINISH 4. CLIPS AND TIES .
- 5. FASTENERS . AISI 316 STAINLESS STEEL
- 6. ENGINEERED LUMBER PARALLAM PLUS PSL BY WEYERHAEUSER 26 GAGE MASTERRIB PANEL (FL APPROVAL #7271.7-R5)
- 7. METAL ROOFING 8. ROOF UNDERLAYMENT POLYSTICK MTS PLUS
- BASF MASTERSEAL NP-100 9. SEALANT
- 10. MISCELLANEOUS FLASHING .. PRE-FINISHED 0.032" ALUMINUM

I. CONCRETE FORMWORK AND SHORING

ALL FORMWORK AND RELATED SHORING IS RESPONSIBILITY OF THE CONTRACTOR. FORMWORK TO BE CONSTRUCTED TO SUFFICIENTLY RETAIN WET CONCRETE WITHOUT DEFORMING. ALL FORMWORK AND RELATED SHORING TO REMAIN IN PLACE FOR AT LEAST 7 DAYS OR UNTIL CONCRETE HAS REACHED DESIGN STRENGTH (F'C=4000 PSI). DO NOT INSTALL CLIPS INTO CONCRETE UNTIL SUFFICIENTLY CURED.





Smooth Mobile De ONCORD STATION SITE LOCATION S-1/SCALE: N.T.S.

SITE LOCATION -----



- PERGOLA TO BE IN LINE BETWEEN HOUSES

- EXISTING LOCATION

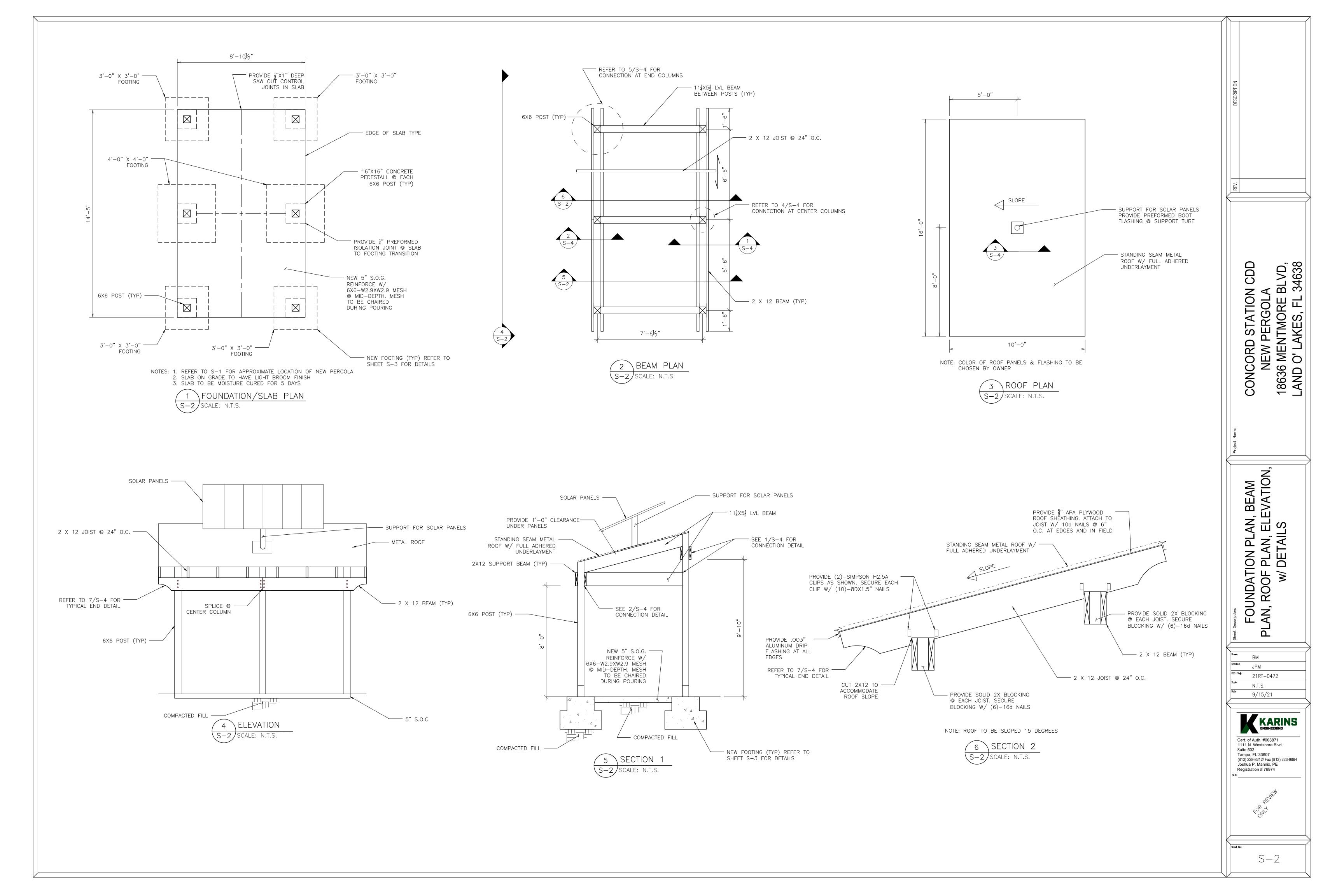
3567 AND 3559

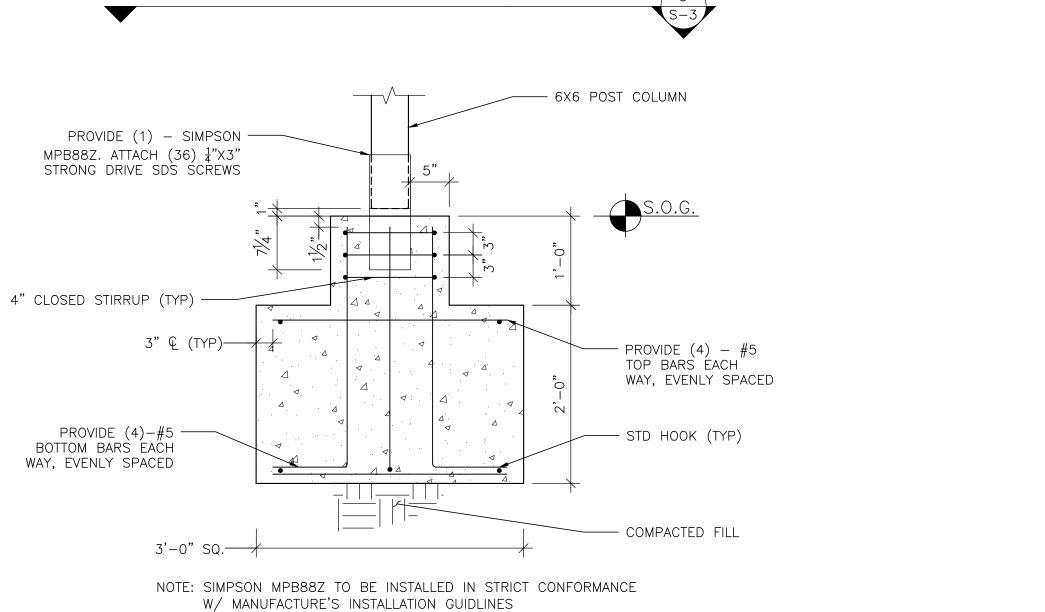
NOTE: LOCATION OF NEW PERGOLA TO BE COORDINATED AND APPROVED BY THE ASSOCIATION WORK MAP (S-1)SCALE: N.T.S.

2

- EXISTING SIDEWALK

BLVD, . 34638 CDD CONCORD STATION C NEW PERGOLA 18636 MENTMORE BL LAND O' LAKES, FL 34 AND STRUCTURAL NOTES LOCATION BM JPM KEG File 21RT-0472 N.T.S. 9/15/21 Cert. of Auth. #003871 1111 N. Westshore Blvd. Suite 502 Tampa, FL 33607 (813) 228-8212/ Fax (813) 223-9864 Joshua P. Mannix, PE Registration # 76974 40R-1 S - 1

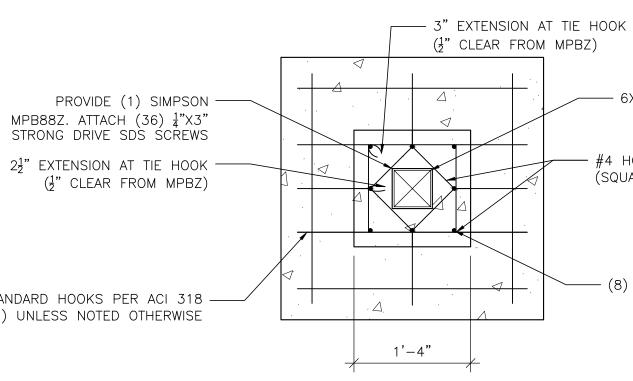




3'-0" SQ FOOTING

SCALE: N.T.S.

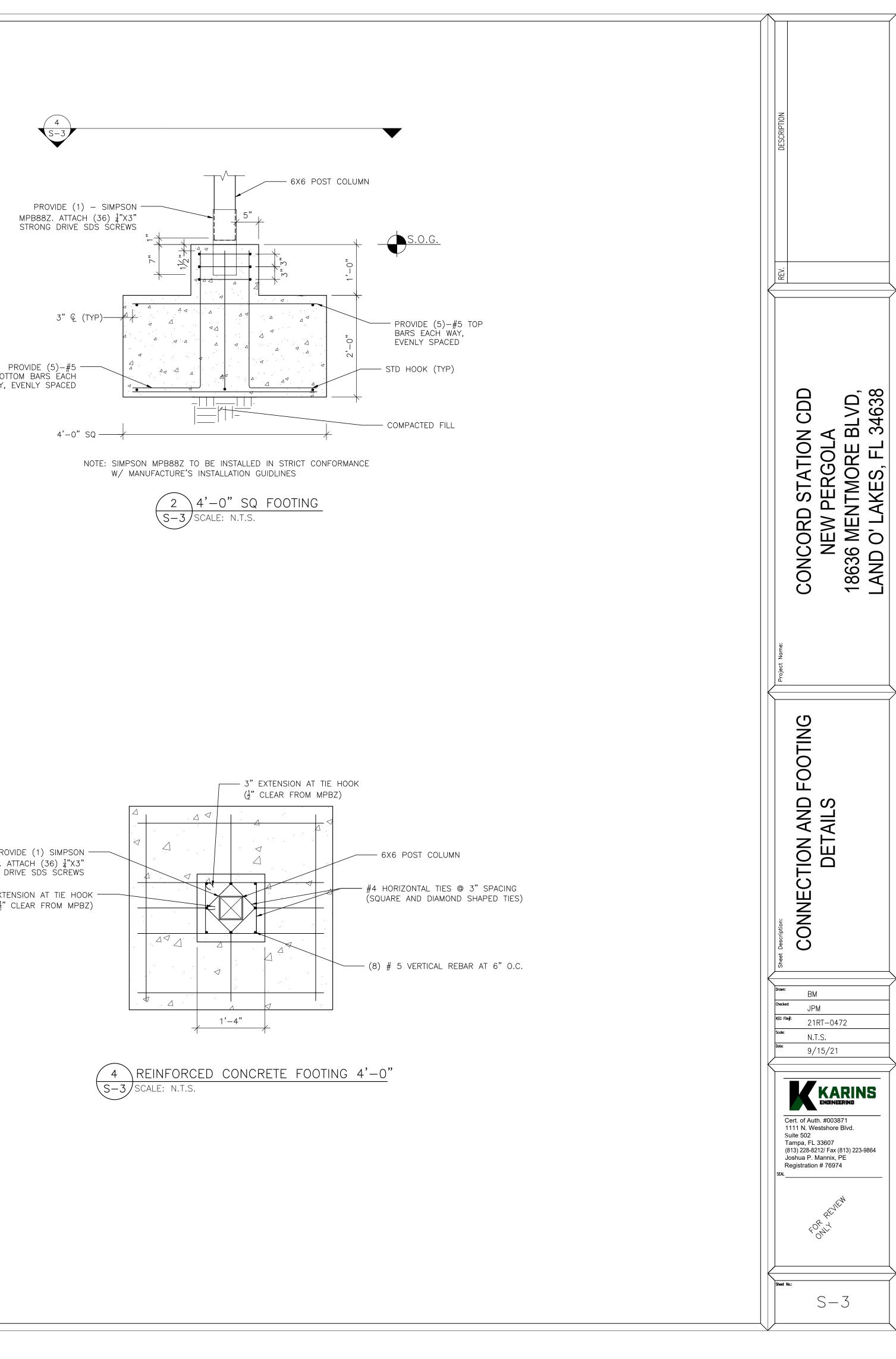
\S-3/3

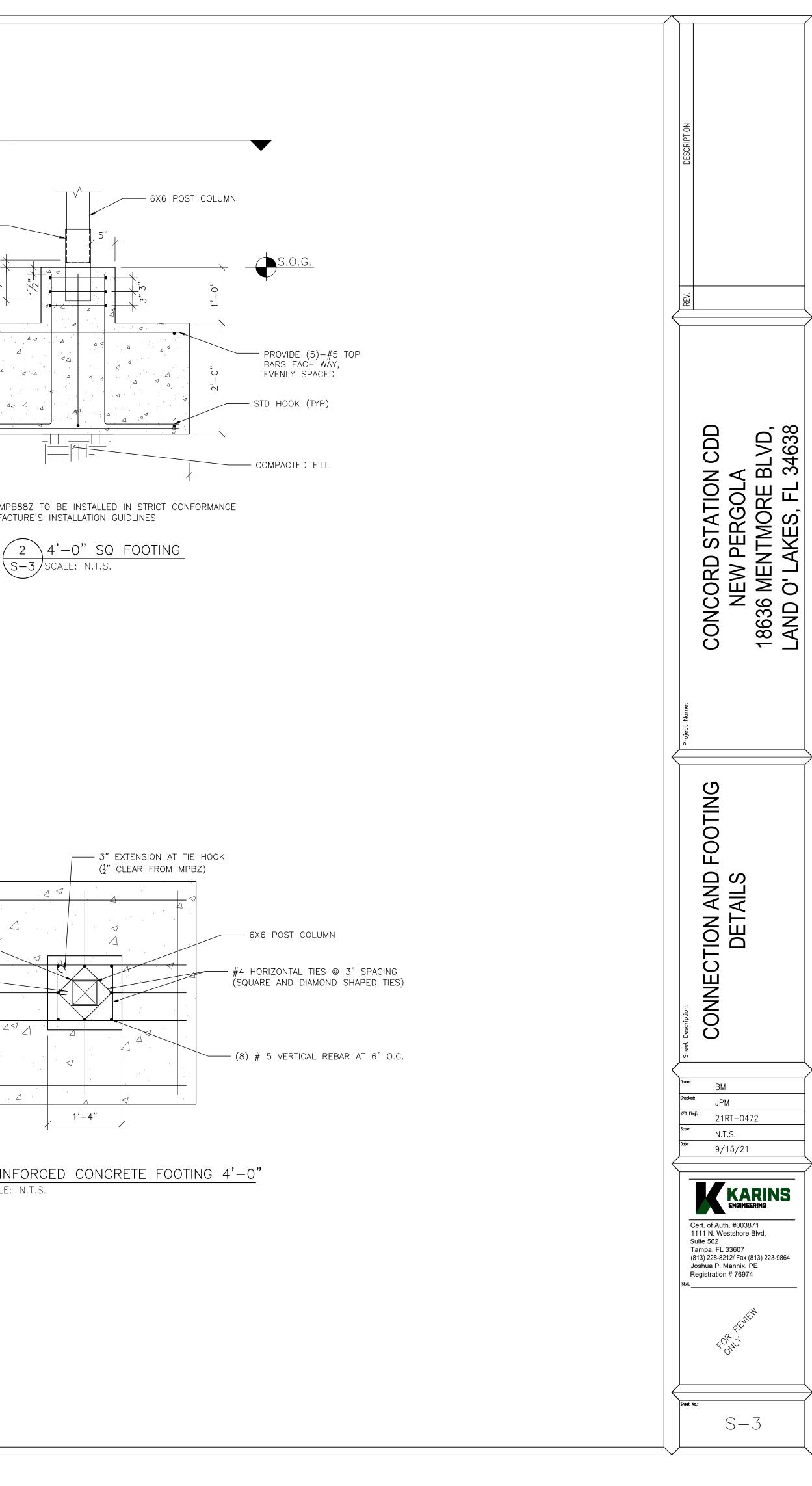




2¹2" EXTENSION AT TIE HOOK -(1" CLEAR FROM MPBZ)

3





— 6X6 POST COLUMN

- #4 HORIZONTAL TIES @ 3" SPACING (SQUARE AND DIAMOND SHAPED TIES)

- (8) # 5 VERTICAL REBAR AT 6" O.C.

